



University Assessment Committee

Minutes

Wed., Nov. 18, 2020

4:00-5:00pm

via Teams

www.valdosta.edu/uac

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

Members Present: Michael Black, Terence Sullivan, Natalie Kuhlmann, Fanhoe Nie, Yvonne Landers, Hanae Kanno, Sudip Chakraborty, Ray Elson, Peggy Moch, Michael Holt

Members Absent: Deborah Robson, Michele Blankenship, Pepper Croft, Jane Kinney

Michael Black called the meeting to order at 4:03pm.

I. Share Some Good News!

- Welcomed two new committee members representing the Division of Student Affairs: Zduy Chu and Mark McNalley
- Announced that Fall 2020 commencement will be held in the Bazemore-Hyder Stadium 12/14/2020. See announcements at <https://www.valdosta.edu/administration/advancement/event-services/commencement/>

II. Approved September 21, 2020 minutes.

Minutes will be posted on UAC website.

III. Continuing Business

- M. Black provided a short report from USG RACEA Meeting held via Teams on October 15, 2020.
- M. Black encouraged members to register and participate in the Assessment Institute which occurs this month.
- Review 2019-20 IERs and 2020-21 IEPs
 - Request memo sent to departments and units (July 29, 2020)
 - Reminder email sent to directors and deans on 10/13/20
 - Collected IERs and IEPs as of October 16, 2020: 96 of 155 (61.9%)
 - Review of file locations (V:\ drive)
 - Deadline for reviews: January 31, 2021
 - Link to evaluation form <https://goo.gl/zYig3k>
 - Review assignments (attached to meeting calendar invite)
 - Collectively evaluate an administrative and academic report

VI. Announcements/Workshops

APL Training Classes

October 21, 2020 2:30-3:30pm, Collaborate Ultra, [Register](#) or email apl [at] valdosta.edu ahead of time for link



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SmartEvals Training Class

October 21, 2020 4:00-5:00pm, Collaborate Ultra, [Register](#) or email soi [at] valdosta.edu ahead of time for link

November 16, 2020 4:00-5:00pm, Collaborate Ultra, [Register](#) or email soi [at] valdosta.edu ahead of time for link

VII. UAC Meeting Schedule for Fall 2020 and Spring 2021

- November 18, 2020, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)
- January 25, 2021, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)
- February 23, 2021, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)
- March 24, 2021, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)
- April 22, 2021, 4:00-5:00, online: Teams [Join Microsoft Teams Meeting](#)

What if I cannot attend the meeting? Consider sending a representative for your unit. All UAC meetings are open meetings and guests are welcome.

VIII. Adjourned at 4:43pm.